

Request for Information

E-invoicing System

The Ministry of Finance/Income and Sales Tax Department (ISTD) is requesting proposals from qualified bidders to consult them about best scenario to develop a new E- invoicing system to be deployed nationwide.

Interested International and Local Companies who are specialized in providing state-of-the-art consultancy services are willing to participate and should confirm to the ISTD within a period of 15 days of receiving this RFI their Intent to Respond and their Proposals afterwards.

All interested companies confirming their participation should send the Intent to respond to the attention of: Ministry of Finance/Income and Sales Tax Department Tel 0797790007-0777790007 Jordan Email: sahem.aljamal@istd.gov.jo

Interested Companies are requested to submit their questions, request for clarifications directed towards the e-invoicing system on the following email address (sahem.aljamal@istd.gov.jo) .

Any notices with respect to this RFI should also be mailed to the above email address.

1 Executive Summary

The Income and Sales Tax Department (ISTD) is requesting information from qualified bidders to implement a national e-Invoicing solution. The ISTD is considering requiring certain taxpayers to use electronic invoices (e-Invoices) and submit those e-Invoices to the ISTD.

Types of transactions that need to be considered: business-to-business (B2B), business-to-government (B2G) and business-to-consumer (B2C). The volume of transactions and the way they are handled by taxpayers are different, therefore they should be processed differently.

The introduction of e-Invoices will benefit both the ISTD and taxpayers.

1. It will help prevent fraud and detect tax evaders.
2. By eliminating the need to print invoices and deliver them to buyers, it would make the process more efficient and less costly for business-to-business transactions.

2 RFI Administrative Requirements

2.1 Participation to RFI

Interested international and local companies who have experience in implementing an e-Invoicing solution and are willing to participate may participate in a general discussion session, which will be held On 27/01/2019 . Within 3 days of the discussion session, interested companies should confirm to the ISTD their Intent to respond and submit their Proposals to ISTD within 20 days after that .

All interested companies confirming their participation should send the Intent to respond to the attention of:

Sahm Al Jamal / national e-invoice system project manager
Mobile : + 962 7777 90007 , + 962 7977 90007
Email: Sahem.al-jamal@ISTD.gov.jo

Questions/Clarifications

Interested companies are requested to submit their questions, request for clarifications directed towards the ISTD on the following email address: Sahem.al-jamal@ISTD.gov.jo

Any notices with respect to this RFI should also be mailed to the above email address.

2.2 RFI Terms & Conditions

Liabilities of Ministry/Agency

This RFI is only a request for information about potential products/services and no contractual obligation on behalf of ISTD whatsoever shall arise from the RFI process.

This RFI does not commit ISTD to paying any cost incurred in the preparation or submission of any response to the RFI.

Confidentiality & RFI Ownership

This RFI is both confidential and proprietary to ISTD. All concerned parties agree that they will not duplicate, distribute, otherwise disseminate, or make available this document or the information contained in it without the express written consent of ISTD.

Concerned entities shall not include or reference this RFI in any publicity without prior written approval from the client, which, if granted shall be granted by the individual named above. Concerned entities must accept all of the foregoing terms and conditions without exception. All responses to the RFI will become the property of ISTD and will not be returned.

3 Project Background

This RFI document is being issued in response to the new invoicing provision of the tax law 38 / 2018. It was constructed based on the need to request information on an e-Invoicing system that has been implemented in other countries as well as the effort needed by both the taxpayers and ISTD for a successful implementation. The information received on the most beneficial approach both financially and technically will be used in developing a Request for Proposal.

The objective of the project is to collect and manage information of sales process and services from taxpayers that will be used in verifying the accuracy of tax returns submitted by the sellers and buyers stored in the current tax IT legacy systems.

3.1 High Level System Features

ISTD seeks a solution that has the following features:

1. Ability to receive and transmit e-Invoices from taxpayers with all the information required by ISTD in an industry-standard format.
2. Ensure that e-Invoices are authentic through an authentication method.
3. Ability to verify that the e-Invoices data are correct through the automated verification of the validity of the Taxpayer Identification Numbers (TIN) or corporate number or national ID number as well as tax calculation.
4. Facility to interact with taxpayers in order to correct the e-Invoice through credit and debit notes.

5. Facility for buyers to verify that e-invoices have been received and have gone through automated verification by ISTD.
6. Facility to develop and generate reports, KPI's and statistics.
7. Built-in and provide data analysis solutions that can detect anomalies and has the ability to interface with existing Tax legacy systems as well as Customs IT systems and any other system .
8. Ability to differentiate between multiple invoices transaction.
9. Ability to handle real time submission of individual invoices as well as batched submission of multiple invoices.
10. Ability to handle international transactions where one party is not a taxpayer.
11. It should not require any specialized equipment from the taxpayer.
12. Optionally, has the ability to generate or verify GST/SST returns based on the information received?

3.2 Architecture and Integration

1. Proposed solution should be centralized and hosted at ISTD site and may replicated to a government cloud.
2. Taxpayers should be able to submit and query the system through the Internet. This might require some modification in the taxpayer's billing system.
3. It should have the ability to integrate and exchange data with third-party systems (for Government entities the integration and exchange data will be through the Government Service Bus (GSB)).
4. Proposed solution should be friendly , easy to use and secure .
5. It must be available 24/7.

4 Scope of Work

The proposals received from the interested vendors shall provide the information described below. This information will be used by ISTD as road map to build a Request for Proposals (RFP) that will be issued to local and international vendors.

4.1 Basic Functionality

Describe how the solution meets the high level requirement and architecture and integration described above. Describe any additional features that should be considered.

Describe the technical architecture of the proposed solution including the hardware and infrastructure requirements. The architecture should take into account transaction volumes in countries that have implemented the solution and having similar economic activity as Jordan.

4.2 Cost and Schedule Estimates

Provide high-level cost estimate for non-recurring and annual recurring costs. Also, discuss cost drivers, cost tradeoffs, and schedule consideration.

Provide high-level project time frames for the implementation.

Provide suggested rollout schedule taking into account the possible need for businesses to make changes to their billing systems. Based on other country's experience, should the rollout be by taxpayer size, sector, or a combination of both?

4.3 Additional Materials

Optionally, describe an alternative approach to handling business-to-consumer transactions that have resulted in increased tax revenue in other countries. This approach should not require substantial capital investment on the part of taxpayers. It should also not substantially increase the time to complete a retail transaction. The solution should fully secured.

Provide any other materials, suggestions, and discussions you deem appropriate.